

State Championship Coaches!

Four days before the State Championships! Important: All performances will be held in Jacobson. Inform fans.

**Read the following information carefully:**

A. Bring **filled out Medical Forms** for each cheerleader. This can be found on the ICCA website and requires a parent signature. If you wish to bring the medical card required by your school, that is perfectly acceptable. Coaches must have one or the other for their team to participate!

B. Bring **filled out photography forms** by each cheerleader. This can also be found on the ICCA website. Tell your cheerleaders that purchasing photos before State will save them 25 %. Filling out the forms ahead of time will save your squad warm up time.

C. **Music Royalties paperwork.** Please bring copies of your royalties paperwork with you on Saturday. If a music royalties auditor is present we will give them the paperwork you have given us. He/She might want to see your information. (We don't anticipate any problems and have not been notified that there will be one present. This just a precaution.)

Note: We want to thank everyone for their work in getting this completed. We know it was stressful and challenging, but you did it!

D. Don't forget your team's **music and playing device** if necessary. Remember ICCA will not provide connecting cords for iPads, iPods, etc. Make sure they are charged! A CD for extra back up is smart.

E. Only **registered alternates** will be admitted with the team. All alternates must be in uniform and under go a safety check when reporting to warm up.

F. **CHANGING ROOM:** The **Varied Industries Building changing area Opens at 7:15 and will close at 1:00 PM.** Teams will need a wrist band for admittance. Once a team goes through the team pass gate, if they need to change, they should go directly to the VI and the changing room. The changing room in the VI is for female athletes only. There's a restroom in the VI where the boys can change. Coaches must go to the VI to supervise their cheerleaders. Teams needing to change after 1:00 PM will need to change in the very first restrooms by the worker check in area and no other place. We know this will be challenging because of space. Our best advice is to arrive as close to ready as possible.

-After changing bags will then need to go to the bus or a vehicle as the coach's bag(s) only go into Jacobson. **NO BAGS** except coach's team bag. Teams with 16 or more members may have 2 bags.  
-All coaches and cheerleaders may have a purse. Guys may have a small backpack instead of a purse.

-It is always easiest if teams come ready.

-The changing situation will be eased in 2018. Your assistance with this is appreciated.

G. **Safety Check - be ready! Do a check BEFORE entering Warm Up so there are NO surprises!** Deductions will be automatic for each violation. Check hair, nails, and for no jewelry (including hair ties on the wrists and tabs from camp or Nationals on shoe laces). No glitter or gum.

H. **Check/Find the location of Station 1 upon entering Jacobson.** It is at the same place as last year.

I. After performances an ICCA staff person will take each team to the **West Lobby to a Meet and Greet for fans.** There will be opportunities to **view photos and performances, and order both. Plan to meet fans and celebrate, so spread the word!** This is on the lower level of Jacobson and in the same location as last year.

J. **Championship teams** will have their photo taken right after receiving the team trophy! This will be taken by Tim McConnell Photography. A coach and 2 squad members may come forward to receive trophies, but ALL may come for a championship trophy.

K. Please talk to your teams about **using the aisles** when finding seating. The seats are not made to climb up or down. Be smart. Be safe.

L. **State Championship Apparel** will be sold at the championships. This is on a first come, first serve basis. **Cash and check only.** No credit cards will be taken, but there is an ATM in Jacobson. We are trying to make arrangements with our supplier to take online orders for apparel if we run out.

M. **Focus on goals and fun rather than the win!! Performing at the State Championships is an achievement** that should be celebrated by every school, every team, every cheerleader, and every coach no matter what the placing! Please support each school. We don't know what each team has endured to get to the day! All are winners!

N. **Two coaches admitted free** unless a school is entered in three divisions, then three coaches will be admitted free of charge. We will exchange a ticket for a wristband for teams with more coaches.

O. **Coach Attire:** Thank you for dressing nicely. No jeans.

P. Programs = \$3 There is an ATM machine in the west lobby of Jacobson.

**IMPORTANT! NEEDED INFORMATION from COACHES:** Donna McKay sent an email for information about your number of cheerleaders participating. This assists with judging and checking in to receive wristbands. If you have not contacted her from that email, please do so ASAP!

#### **TEAM PASS GATE CHECK IN:**

**Located at the northeast corner of Jacobson, it is at the same place as the BUS DROP OFF.** This is the same as last year. Check the map on the ICCA website.

**All teams MUST check-in at the Jacobson Center** before going to the Varied Industries Building for changing. **This is the ONLY team pass gate.**

- Coaches will be expected to have **medical treatment sheets and photo forms** filled out. Music Royalties information - see letter C above.

- **NO pillows, blankets, balloons, stuffed animals, or bouquets of flowers.** Leave all of these items in the vehicle. Please tell your cheerleaders.

-**Teams who have to change because of travel may have bags. However, they will be expected to leave this area and go directly to the Varied Industries Building** to change. They cannot stay in Jacobson to change until after 1:00!! The bags will then need to go to the bus or a vehicle as coach's bags only go into Jacobson. **NO BAGS** except coach's team bag. Teams with 16 or more members may have 2 bags.

-All coaches and cheerleaders may have a purse. Guys may have a small backpack instead of a purse.

-It is always easiest if teams come ready. **DO NOT CHANGE IN THE RESTROOMS!**

**TEAMS who will be admitted early because of early performance times were listed in the informational mailing. If you have a question regarding this, please contact Jeanne ASAP!**

**Good Sportsmanship** should be everywhere! **Check the ICCA website everyday for changes & updates!**

Sincerely,

**Jeanne Ehn, Kenna Johnson, and Donna McKay**  
**State Championship Directors**